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Date: 23.7.21

Minutes of IQAC meeting

The minutes of IQAC meeting held on 16.7.2021 at 02.00 pm online through the google meet platform on Actions taken and plan of actions on minutes of last IQAC meeting on 30.3.21, Compilation of 2020-21 AQAR and Planning for 2021-22 criterion wise as follows:

Criterion I: Curricular aspects

Actions taken and plan of actions on minutes of last IQAC meeting on 30.3.21

- Identification of more add-on / value added certificate courses under process
- Feedback forms revised to suit online teaching system. Feedback collected, summery prepared

No	Key indicators	Existing system of 2020-21 to be followed & Planning for 2021-22
1.1.1.	The Institution ensures effective curriculum delivery through a well-planned and documented process	<ul style="list-style-type: none"> • Well planned Hierarchical approach, • Academic delivery strategy, Academic calendar Systematic teaching-learning, • Subject wise Session -Lesson Plan
1.1.2.	The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)	<ul style="list-style-type: none"> • Progressive Monitoring system: Quarterly, Informing parents Conducting mock test and mock juries, Identification of lacunae, Remedial classes.
1.1.3.	Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year	<ul style="list-style-type: none"> • Feedback given by Principal for 4th yr (2019 pattern.) • Member of BOS of SPPU • Subject wise syllabus committee coordinator and members • Subject wise e-content preparation coordinator and members • curriculum revision committee coordinators and members • Decision of curriculum portion distribution and setting of question papers • Members of Assessment /evaluation process of the affiliating University
1.2.1	Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	<ul style="list-style-type: none"> • Electives conducted in Term I (3rd, 4th yr,) and Term II (3rd, 4th, 5th) • Audit Course (1st 2nd and 3rd yr)
1.2.2 1.2.3	Number of Add-on/ Certificate programs offered during the year.	<ul style="list-style-type: none"> • Architecture Portfolio Making – Planned in October 2021 • Urban High Rise Residential Landscape -Planned in January 2022 • Few more courses to be identified
1.3.1.	Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<ul style="list-style-type: none"> • Human Value: HOA • Environment and Sustainability: Climatology, Green Building Elective, Environmental Science • Professional Ethics: Professional Practice

1.3.2 1.3.3	courses that include experiential learning through project work/field work/internship			
	Experiential learning	year	Semester 2020-21	subjects
1	Project work	First to Fourth Year B. Arch	Semester I and II	Design
2	Project work	Second & Third Year B. Arch	Semester I and II	WD
3	Project work	Fourth Year B. Arch	Semester I	PP
4	Field work	First to Fourth Year B. Arch	Semester I and II	BTM / ABTS
5	Field work	Second Year B. Arch	Semester II	SL
6	Field work	Second & Third Year B. Arch	Semester I and II	BS
7	Internship	Final Year B. Arch	Semester I	PT
1.4.1 1.4.2	Institution obtained feedback on the syllabus from students, faculty, employers			

Criterion II: Teaching- Learning and Evaluation

Actions taken and plan of actions on minutes of last IQAC meeting on 30.3.21

- New format prepared and data collected for mentor-mentee report.
- Transparent Internal assessment
- Progressive and assignment wise marking, Quarter meeting, continuous assessment, Jury, mid-term marking and attendance
- Internal assessment is robust
- Maintaining marking and attendance records, internal marking based on continuous records

No	Key indicators	Status of 2020-21
2.1 2.1.1 2.1.1.1	Student Enrolment and Profile	2020-21 <ul style="list-style-type: none"> • B. Arch.: 157 / 160 • M Arch (AC+CA): 20+17 /40 • Total: 194/200 2021-22 <ul style="list-style-type: none"> • admission process for UG and PG not yet started
2.1.2 2.1.2.1.	Number of seats filled against seats reserved for various categories	Centralized admission by Government Regulatory Authority As per rule
2.2 2.2.1	Catering to Student Diversity The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	Learning levels evaluation <ul style="list-style-type: none"> • 16 weeks academic program under SPPU • online teaching-learning & evaluation during pandemic • Progressive review of attendance (overall and subject wise) and Academic performance <ol style="list-style-type: none"> 1. Monthly 2. Mid-term 3. end-term • slow learners' improvement programs <ol style="list-style-type: none"> 1. remedial classes for completion and up gradation 2. Module for better and easy understanding 3. PTA meetings 4. Mentor's counseling • advanced learners' incentive programs <ol style="list-style-type: none"> 1. Selected for various portfolio coordinators of Susamwad for co & extracurricular activities 2. encourage to participate in local, national and international design competitions, quiz, value added courses, workshops

		3. Publish research papers in Shodh-sankalp (SCOA publication)
2.2.2.	Student- Full time teacher ratio	B Arch and M Arch Ratio- student: teachers as per COA norms B.Arch. - 1: 14 (Faculty 56 +Principal for 160 intake) M.Arch. – 1:4 (Faculty 10 for 40 intake)
2.3. 2.3.1.	Teaching- Learning Process Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences	Experiential Learning: <ul style="list-style-type: none"> • Design, Building materials and construction, etc. • case studies • study tours (virtual) • Workshops (hands-on working) Participated Learning: RIA, Design, BCM <ul style="list-style-type: none"> • market survey (virtual) • Team work • Quiz Problem solving Methodology: Design, Research: Real life challenges, opportunities identification and Solutions
2.3.2.	Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words	<ul style="list-style-type: none"> • Architecture teaching requires to use visuals (PPT) and software like AutoCad, Revit, Sketchup • Supporting software like excel, word • Online platforms like Microsoft Teams, Google meet & Zoom • YouTube, Google map • WhatsApp and email for communication with staff & students
2.3.3. 2.3.3.1.	Ratio of mentor to students for academic and other related issues	<ul style="list-style-type: none"> • 1:20 ratio • 2 faculty in class of 40 students • total 42 mentors including M Arch mentors
2.4 2.4.1.	Teacher Profile and Quality Number of fulltime teachers against sanctioned posts during the year	Fulltime faculty as per COA norms <ul style="list-style-type: none"> • B. Arch. – 57 • M. Arch. – 10 • Total - 67
2.4.2.	Number of fulltime teachers with Ph. D.	<ul style="list-style-type: none"> • 5 faculty members with PhD • 4 faculty members perusing PhD
2.4.3.	Number of years of teaching experience of fulltime teachers in the same institution	Chart for reference
2.5. 2.5.1.	Evaluation Process and Reforms Mechanism of internal assessment is transparent and robust in terms of frequency and mode	Internal assessment is transparent <ul style="list-style-type: none"> • simultaneous evaluation of academic performances with teaching <ul style="list-style-type: none"> ▪ assignment wise marking ▪ Jury • Progressive evaluation <ul style="list-style-type: none"> ▪ monthly ▪ mid-term and end term marking • attendance status evaluation <ul style="list-style-type: none"> ▪ progressive ▪ total Internal assessment is robust <ul style="list-style-type: none"> • monthly marking and attendance records sent to parents • Identification of slow learners • Remedial/extra classes

2.5.2.	Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient	<p>Internal examination:</p> <ul style="list-style-type: none"> Insem of SPPU at college level between 6th to 8th Week of each semester MCQ and assignments <p>Grievances faced</p> <ul style="list-style-type: none"> Network issue, Medical emergency Solved by SCOA Exam department conducting repeat exam or giving extra time classroom created for uploading of answer sheets
2.6 2.6.1.	Student Performance and Learning Outcome Teachers and students are aware of the stated Programme and course outcomes	Yes POs and PSOs are published in college website
2.6.2.	Attainment of Programme outcomes and course outcomes are evaluated by the institution.	<p>Direct methods</p> <ul style="list-style-type: none"> Result Internal Progressive marking No of students pursuing Higher study Employment Diversification of professions <p>Indirect methods</p> <ul style="list-style-type: none"> Students' satisfaction survey Regular Feedback Alumni feedback
2.6.3.	Pass percentage of Students during the year	Results are still awaited
2.7	Student Satisfaction Survey	Online survey conducted based on curricular, co and extracurricular activities for B Arch and M. Arch students separately Analysed and Report to be uploaded in college website

Mentor-mentee 2021-22							
S No	Division	Year	Mentor-Mentee	S No	Division	Year	Mentor-Mentee
1	A	First year	Ar. Avanti Kale Ar. Namrata Khatod/Mansi Khope	11	C	First year	Ar. Tejas Joshi Ar. Janhavi Dhage
2		Second year	Ar Priyanka Purohit Ar. Tanmayee Panse,	12		Second year	Ar. Manjusha Zalte, Er Dakshayani Shetye
3		Third year	Ar. Akshar Mendhe Er. Rohit Labhshetwar	13		Third year	Ar. Samvedna Jadhav Ar Ankoor Sakhare
4		Fourth year	Ar. Aditi Mahajan Ar. Shreyas Paranjape,	14		Fourth year	Ar. Sanika Kulkarni Ar. Anuja Inamdar,
5		Fifth year	Ar. Avani Topkar Ar. Pranoti Lad	15		Fifth year	Ar. Trishna Mahadkar, Ar, Ketki Badge
6	B	First year	Ar Siddhesh Sable Ar Swapnapriya Barve	16	D	First year	Ar Aashish Sakat Ar Tejaswini Jangale
7		Second year	Ar Leena Jain Ar. Ila Shende	17		Second year	Ar Asmita Kale Ar Avanti Bhogade
8		Third year	Ar Bijal Vakharia Ar Niketa Patil	18		Third year	Ar Sejal Desarda Ar Priyanka Jadhav
9		Fourth year	Ar Indrayani Dasare Ar Sarika Tharoor	19		Fourth year	Ar Gayatri Mangore Ar Mukta Pandit
10		Fifth year	Ar. Pallavi Patil, Ar Anuja Gurjar	20		Fifth year	Ar Kirti Pawar Ar Manali Chandan

Criterion III: Research, Innovation and Extension

Actions taken and plan of actions on minutes of last IQAC meeting on 30.3.21

- Initiated the process of more MoU with Ethos, STES Law & Medical College
- Collaboration with National Digital Library, India (NDLI) is done
- Extension activities as directed by SPPU are carried out in month of June

No	Key indicators	Status of 2020-21
3.1.1.	Grants received from Government and non-governmental agencies for research projects / endowments	<ul style="list-style-type: none"> • One ongoing sponsored Research of ASPIRE/ BCUD, SPPU • two more such proposals awaiting for the response • efforts for more Research grants required from SPPU & Government agencies.
3.1.2.	Number of departments having Research projects funded by government and non-government agencies	<ul style="list-style-type: none"> • B Arch – one Project funded by ASPIRE • M Arch (AC & CA) – required efforts grants from different GOVT./ NGO
3.1.3.	Number of Seminars /conferences/ workshops conducted by the institution	<ul style="list-style-type: none"> • 15 activities are carried out in 2020-21 • Planning of Seminars in one per term. • National E-Conference – Dec 2021. • Workshops – One each month
3.2.1	Number of papers published per teacher in the Journals notified on UGC website	<ul style="list-style-type: none"> • Two Papers as published in UGC Journal • More efforts of faculty required
3.2.2	Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	<ul style="list-style-type: none"> • 11 research papers & 2 Book articles are published in 20-21 • More efforts of faculty required
3.3.1.	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact	Social awareness initiatives carried out in 20-21: <ul style="list-style-type: none"> • Mask making and distribution by students • Quiz on COVID 19 Awareness by SCOA & SPPU • Design competitions where students participated • Marathi Bhasha Divas Environmental initiatives: <ul style="list-style-type: none"> • Tree Plantation, poster competition Health Awareness initiatives: <ul style="list-style-type: none"> • International Yoga Day /week
3.3.2	Number of awards and recognitions received for extension activities from government / government recognized bodies	<ul style="list-style-type: none"> • 14 awards and recognitions received • MASA: Best teachers award for Humanities to Dr. Vaishali Latkar. • Encourage students & faculty to participate in various extension activities organized by Govt recognized bodies
3.3.3	Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (Swachh Bharat, AIDS awareness, Gender issues etc. and/or those	More efforts required for activities to be carried out Initiatives planned in 21-22 <ul style="list-style-type: none"> • Tree Plantation-12.08.2021 • AIDs Prevention Day-1.12.2021 • Nirbhay Kanya -Balika Diwas -03.01.2022

	organized in collaboration with industry, community and NGOs)	<ul style="list-style-type: none"> Vasundhara Diwas-22/4/2022
3.3.4	Number of students participating in extension activities at 3.3.3. above during the year	Encouragement required for students to participate in such activities
3.4.1.	The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc. during the year	More efforts required for activities to be carried out Initiatives planned in 21-22 Collaborations with IIA, NIASA, IIID, PMC, PCERF
3.4.2.	Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc.	2 MOU's ASSOCHAM & PCERF in 20-21 Few more are under process

Criterion IV: Infrastructure and Learning Resources

Actions taken and plan of actions on minutes of last IQAC meeting on 30.3.21

- Developing a system to count footfall for online access of library
- NDLI subscription for counting footfall by students, teachers

No	Key indicators	Status of 2020-21
4.1.1	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	Well-developed infrastructure for teaching and learning.
4.1.2	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.	Well-developed infrastructure facilities for cultural activities, games, yoga, etc
4.1.3	Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc	ICT facilities available in assembly halls, AV rooms, studios, multipurpose halls
4.1.4	Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	Well distributed funds for utilization of teaching learning facilities
4.2.1	Library is automated using Integrated Library Management System (ILMS)	ILMS software is purchased and in use
4.2.2	The institution has subscription for the following e-resources	<ul style="list-style-type: none"> Subscribed Institutional membership of National Digital library of India (NDLI club) for local and remote access to e –resources. (Reg. No INMHNC4KYJ2VY8H)
4.2.3	Expenditure for purchase of books/e-books and subscription to journals/e-journals	<ul style="list-style-type: none"> Total number of books available - 7720 total number of titles- 6553 (more than COA norms) Total e books - 2337
4.2.4	Number per day usage of library by teachers and students (foot falls and login data for online access)	<ul style="list-style-type: none"> NDLI programmes with number of participants Online users counting facility not available on college library website
4.3.1	Institution frequently updates its IT facilities including Wi-Fi	Well-developed IT facilities are available for teaching and learning
4.3.2	Student computer ratio	6:1

4.3.3	Bandwidth of internet connection in the Institution	Sufficient bandwidth for conducting studios, lectures (16MBPS for SCOA and 250 MBPS for STES)
4.4.1	Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component	Well distributed budget and funds for development for infrastructure maintenance
4.4.2	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	Well-developed strategies for usage of campus infrastructure for benefit of society during the year.

Criterion V: Student Support & Progression (Grade Qualifier)

Actions taken and plan of actions on minutes of last IQAC meeting on 30.3.21

- Life skills like yoga sessions for all students, teaching and non-teaching faculty was conducted in the month of May & June
- Online sports and cultural activities conducted for all students in the month of May.
- Extracurricular activities Term wise calendar prepared

No.	Key Indicators	Status of 2020-21
5.1.1.	Number of students benefited by scholarships and free ships provided by the Government during the year	Various scholarships and schemes available to students
5.1.2.	Number of students benefited by scholarships, freeships etc. provided by the institution / non- government agencies	SPPU Earn and learn scheme Not yet functional due to pandemic
5.1.3.	Capacity building and skills enhancement initiatives taken by the institution include the following	Systematic organization of events for skills development and enhancement conducted in 20-21 & planned for 21-22 <ul style="list-style-type: none"> • Yoga week& Day • How to Festival 2.0' • Integrity pledge • Marathi bhasha vachan din, Marathi Bhasha Divas, Vachan Purna Din • Poster on Environmental issues • Oath Ceremony for first year students • Thesis guidance to final year student
5.1.4.	Number of students benefited by guidance for competitive examinations and career counseling offered by the Institution	<ul style="list-style-type: none"> • invited guest speakers from other institutes • Informal guidance is given throughout the year • Planning of sessions for competitive exam and career counseling
5.1.5.	The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	<ul style="list-style-type: none"> • Meeting conducted every year with proper records of MOM, decisions made, etc. (now online) • No grievances reported in 2020-21
5.2.1.	Number of placements of outgoing students	<ul style="list-style-type: none"> • Placement percentage lesser due to pandemic • Recommendations if needed, given to employer by the faculty

5.2.2.	Number of students progressing to higher education	<ul style="list-style-type: none"> Guidance session for higher education opportunities conducted for final year students of B.Arch. Individual student level guidance is extended by all faculty whenever required
5.2.3.	Number of students qualifying in state/national/ international level examinations (JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/	<ul style="list-style-type: none"> College Continuing support alumni and final year students for higher education opportunities Students succeeding exam have shared data
5.3.1.	Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level	<ul style="list-style-type: none"> Students participated in sports and cultural activities of college level college Promote and motivate students for the extra-curricular participation at university/ state / national level
5.3.2.	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per norms)	<p>Students' active participation in the various bodies of 3 levels for Annual magazine, exhibition, sports, cultural, etc.</p> <ul style="list-style-type: none"> SPPU Council (University level) Sinhgad Students Council (at STES institute level) Susamwaad (College level)
5.3.3.	Number of sports and cultural events/competitions in which students of the Institution participated (organized by the institution/other institutions)	Annual Sports and Cultural events, competitions conducted by the college (now online)
5.4.1.	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services	Alumni interaction session planned: minimum 2 per semester
5.4.2.	Alumni contribution during the year	<p>Alumni contribution</p> <ul style="list-style-type: none"> Books knowledge sharing, expert lecture, jury, etc.

Criterion VI: Governance, Leadership and Management

Actions taken and plan of actions on minutes of last IQAC meeting on 30.3.21

- Academic audit process started, format send for sanctioning

	Key Indicators	Status of 2020-21
6.1.1	The governance of the institution is reflective of and in tune with the vision and mission of the institution	<p>Governance:</p> <ul style="list-style-type: none"> STES level: budget, faculty and staff appointment, salary, purchase planned by various committees of college represented by faculty and proposed to management for approval SCOA level: Vision & mission: long-term and short-term goals five / Four tier for academic delivery and administration All faculty members represent various internal committees and make decisions and planning proposals to the Principal for approval
6.1.2	The effective leadership is visible in various	Bottom-up Decentralization approach

	institutional practices such as decentralization and participative management.	<ul style="list-style-type: none"> • Administrative participation: Senior faculty and staff are members of administrative Sub-Committees for formulating requirements, strategies and implementation as <ul style="list-style-type: none"> ○ Finance Committee: Budget, Audit ○ Equipment Committee ○ Staff Selection Committee ○ Building Committee • Academic & co and extra-curricular Activities- Planning & implementation: All faculty participates in making decisions and coordinates various portfolios of academic and activity (event). Committees prepare calendars beginning of each term for systematic implementation • Grievance committees: Faculty represent in Grievance Redressal Committee, Anti-ragging committee, etc.
6.2.1	The institutional Strategic/ perspective plan is effectively deployed	<p>Deployment of faculty for</p> <ul style="list-style-type: none"> • Hierarchical approach of 4/5 tiered system of curriculum delivery (Principal, HOD, Division Coordinator, Year Coordinator, Subject Coordinator) for Online teaching-learning, evaluation and remedial strategy during pandemic • Research cell under Academic Research Coordinator • IQAC under NAAC and Criterion Coordinators and teams • Faculty and staff contribution in Various college committees
6.2.2	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.	<ul style="list-style-type: none"> • Top-down system of STES policies • Efficient and effective functioning of the administrative set up as College Development Committee, IQAC and Internal Academic and sub-committees • Objective strategies for college development • Bottom-up approach of inclusive contribution
6.2.3	Implementation of e-governance in areas of operation	<p>Organogram of the Institution</p> <p>STES</p> <ul style="list-style-type: none"> • President, Secretary, VP (Admin), VP (HR) • College Development Committee & Governing Body <p>SCOA:</p> <ul style="list-style-type: none"> • Principal, Senior faculty & Management <ul style="list-style-type: none"> ○ Administrative committees ○ IQAC • Principal, Faculty & Staff <ul style="list-style-type: none"> ○ Academic: HODs, DC, Faculty ○ Administration: Asst Registrar, Finance Dept, Technical, Library, Students section, Exam, Contingency staff ○ Students' committees
6.3.1	The institution has effective welfare measures for teaching and non-teaching staff	<p>Salary, Increment</p> <ul style="list-style-type: none"> • Sixth pay scale salary & DA as per norms • Promotion: for the eligible and deserving candidates (Ar. Leena Jain promoted from Asst to Asso Prof in 2020) <p>Empowerment</p> <ul style="list-style-type: none"> • Provision for Qualification Improvement: encourage to pursue higher studies (4 faculty members pursuing PhD) • Motivation and sponsoring to faculty and staff for participating QIP, FDP (10 faculty members attended in 2020-21)

		<ul style="list-style-type: none"> • Providing duty leaves for attending workshops, seminars and conferences <p>Welfare</p> <ul style="list-style-type: none"> • Provident Fund (PF) for Non-teaching staff • Group Insurance Scheme (GIS) • Employee Mutual Benevolent Fund (EMBF) • Accidental Insurance • Paid Maternity leave for six months, extended maternity leave • Earned leaves for non-teaching staff • 70 days Summer and Winter vacation for faculty • Accommodation facility for faculty & staff in campus • Free Medical & Dental facilities at STES hospital • Free Ambulance facility of 24 hours inside campus
6.3.2	Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year	<p>Reference table of 2020-21</p> <ul style="list-style-type: none"> • Application to the principal by faculty for permission and for college sponsorship • Receipt, Certificate of participation • Report of TTP and presentation
6.3.3	Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year	<p>Online programmes of 2020-21</p> <ul style="list-style-type: none"> • Training and guidance session to use Google meet and classroom, Microsoft Team online Platforms • guidance session to guides and co-guides of ADP • Training to Finance staff for new payroll software
6.3.4	Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP)	List of 2020-21 for reference
6.3.5	Institutions Performance Appraisal System for teaching and non-teaching staff	<p>Annual Appraisal Self-Appraisal for teaching and non-teaching staff Hierarchical system of evaluation:</p> <ul style="list-style-type: none"> • HOD (for teaching)/ Asst. Registrar (for Non-teaching) • Principal • Management HRD Section <p>Both Paper-based form & online system</p>
6.4.1	Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words	<p>Internal Audit</p> <ul style="list-style-type: none"> • Internal auditor of STES (Appointment letter of CA) review all financial aspects as budget, expenditure as per rule of STES • All their queries, objections immediately sorted instantly with the help of finance dept <p>External audit</p> <ul style="list-style-type: none"> • External auditor appointed by STES for making balance sheet, IT return etc. after each financial year • All queries are resolved by the auditor whenever required (Audit report and balance sheets of 2020-21 in process)
6.4.2	Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)	<ul style="list-style-type: none"> • Grants received from individual in 2020-21 • methods to be formalized • Planning to get more

6.4.3	Institutional strategies for mobilization of funds and the optimal utilization of resources	<ul style="list-style-type: none"> • Resource of fund: tuition fees of students • Mobilisation policy for allotment of fund as per decisions of authority and requirements for <ul style="list-style-type: none"> ○ Salaries & remuneration ○ FDP ○ Infrastructure for Internet requirement ○ Fees paid to statutory authorities (COA, DTE, SPPU, MASA etc.) ○ Library ○ Co & extra-curricular activities ○ Staff Welfare and FDP ○ Maintenance ○ Expenditure for internet
6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes- Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 200 words	<p>IQAC contribution & initiatives for quality assurance strategies and processes</p> <p>Practice 1: Online teaching-learning exploration</p> <ul style="list-style-type: none"> • E-content – subject wise module development by faculty teams • E-platform: Google meet, zoom, Microsoft Teams) • E-teaching-learning & evaluation methods • More experimental methods to be attempted <p>Practice 2: Publication cell</p> <ul style="list-style-type: none"> • Annual magazine Abhivyakti, Students Research (Shodh-Sankalp) • Virtual Study tour report • Value-added course <p>Practice 3: progressive Evaluation and transparency</p> <ul style="list-style-type: none"> • Monthly Review Meetings • Progressive Performance and attendance status communicated to parents online • Remedial measures <p>Practice 4: FDP initiatives</p> <ul style="list-style-type: none"> • Internal Quality enhancement workshops for thesis guides • Encouragement for pursuing MOOC • Research cell guides for pursuing Phd, BCUD ASPIRE, Conference, publication • PhD cell
6.5.2	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities	<p>incremental improvement in various activities through IQAC</p> <p>First Cycle: 2012-13 to 2018-19</p> <ul style="list-style-type: none"> • Example 1: Teaching- learning strategy formation for quality enhancement • Academic calendar • Session Plan, Lesson Plan, progressive Evaluation • Remedial measures: PTA, mentor, extra classes, practice test etc. • Example 2: All-round development of students to nurture quality of students • Co & Extra-curricular activities planned holistically in Academic calendar • Susamwad <p>Second cycle (post accreditation): 2019-20 to 2023-24</p>

		<ul style="list-style-type: none"> • Example 1: incremental improvement of teaching-learning strategy • Inclusive for backlog students to complete their course • Online methods • Example 2: value added courses for students • To increase employability • Example 3: FDP • Example 4: Research <p><u>Improvement in teaching pedagogy of online mode necessary</u> More engagement for research and publication and to attend SWAYAM courses (MOOC)</p>
6.5.3	Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements	IQAC meeting of 2020-21 on 12.10.20 & 30.3.21 – actions taken from feedback
	Collaborative quality initiatives with other institution(s)	Under process

Criterion VII: Institutional Values & Best Practices

Actions taken and plan of actions on minutes of last IQAC meeting on 30.3.21

- Environment audit in progress: Difficulty faced due to separate electric bill not available of institute.
- Information of disable friendly added in college brochure.
- Committee to be formed- will be done at the earliest.
- Online student's work exhibition done. Uploaded on college website.

No	Key indicators	Status of 2020-21
7.1.1	Measures initiated by the Institution for the promotion of gender equity during the year.	<ul style="list-style-type: none"> • Safety and security of the students is taken care of CCTV installations in campus. • Counseling cabin present in the institute. Currently due to pandemic situation not used this year. • Common Rooms – facility provided in the institute. • Program of Nirbhaya kanya yojana will be undertaken
7.1.2	Facilities for alternate sources of energy and energy conservation	<p>Option C</p> <ul style="list-style-type: none"> • Solar energy: Solar panels installed on all the hostel roofs in campus. • Use of LED bulbs is promoted to save energy. <p>Geo tagged photographs taken.</p>
7.1.3 (QLM)	The facilities in the Institution for the management of the following types of degradable and non-degradable waste .	<ul style="list-style-type: none"> • Solid waste management: Campus level garbage collection done in the form of dry and wet waste segregated. PMS vehicle daily visits the campus for the same purpose. • Liquid waste management: STP provided at campus level for treatment of grey water.

		<p>Biomedical waste management: Separate bio waste collection van visits the dental institute for collection of bio waste.</p> <ul style="list-style-type: none"> • E-waste management: Contribution of institute towards drive initiated by Prof. Shastri of Engineering college for collection of e-waste. • Waste recycling system: Treatment plant at campus level for grey water treatment. <p>Hazardous chemicals and radioactive waste management: not applicable as no such waste is generated in campus.</p>
7.1.4	Water conservation facilities available in the Institution	<p>Option B</p> <ul style="list-style-type: none"> • Rain water harvesting: Practiced at hostel next to Matrix college in the campus. • Bore wells: available at two places Near shivneri hostel and cricket play ground in the campus <p>Maintenance of water bodies and distribution system in the campus: Pump house , filtration plant present on campus.</p>
7.1.5	Green campus initiatives	<p>Option A</p> <ul style="list-style-type: none"> • Restricted entry of automobiles: Campus level parking spaces have been identified. Beyond those spaces vehicular movement is restricted. • Pedestrian Friendly pathways: Pathways provided all over campus along the roads for the safety of pedestrians. • Ban on use of Plastic : Promote ban on use of plastic. Awareness created by paintings done the compound walls of campus. • Landscaping with trees and plants: Landscaping done with variety of species of trees and plants. <p>Throughout the campus this practice can be found.</p>
7.1.6	Quality audits on environment and energy are regularly undertaken by the institution	<p>Option C</p> <ul style="list-style-type: none"> • Energy audit : Institute to undertake an energy audit of the building from the IGBC certified faculties. (Proposal under consideration) • Beyond the campus environmental promotional activities: Posters made by students to spread environmental awareness.
7.1.7	The Institution has disabled-friendly, barrier free environment	<p>Option C</p> <ul style="list-style-type: none"> • Built environment with ramps/lifts for easy access to classrooms: Ramp provided for institution. • Disabled-friendly washrooms: provision of disabled friendly washrooms at institute level.
7.1.8 (QLM)	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	<ul style="list-style-type: none"> • Tolerance and harmony towards culture: Celebration of Navratri and Ganpati festival at campus level. This year due to pandemic situation could not be celebrated. • Regional and linguistic diversities: Celebration of days such as <i>Marathi bhasha divas</i> to promote the mother tongue “Marathi” and <i>Vachan Prerna din</i> in the memory of former president of India Dr. Abdul Kalam and create awareness about the language.
7.1.9 (QLM)	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and	<ul style="list-style-type: none"> • Lecture conducted on the “constitution of India” for the students of First year Ug and final year PG. This lecture made the students aware of their rights, duties and responsibilities of being citizen of India. • Anti-plagiarism software available for students to practice ethical research and technical writing. Students are made aware of the ethics in research writing.

	responsibilities of citizens	<ul style="list-style-type: none"> • Oath ceremony: this ceremony is carried out for the first year students when they get enrolled for the course. They take the oath of being integrated towards their profession and follow the practice of architecture ethically. • Pledge day: Faculty and staff took pledge of integrity and honest working towards the noble profession. • Tree plantation drive: To spread awareness of importance of tree plantation and conducted every year.
7.1.10	Code of conduct for students, teachers, administrators and other staff	<p>Option B</p> <ul style="list-style-type: none"> • The Code of Conduct is displayed on the website • There is a committee to monitor adherence to the Code of Conduct: Existing Grievance committee now looks into the matter • Institution organizes professional ethics programs for students, teachers, administrators and other staff. Plagiarism awareness lecture conducted by Library of institute for staff and students. A Separate committee will be formed to monitor the code of conduct being obeyed.
7.1.11 (QLM)	Celebration of national and international commemorative days, events and festivals	<ul style="list-style-type: none"> • 26th January Republic Day and 15th August Independence Day celebrations observed every year at campus. Due to pandemic situation only the heads of the institutes participated in the event. • Other celebrations as Navaratri, Ganapati puja celebrated without any gatherings.
7.2.1	Best practice: Exhibition of the students work.	Online exhibition posted in the college website.
7.2.2	Best practice: Virtual study tour exhibition	Virtual study tour conducted and Report compiled and printed.
7.3.1	Portray the performance of the Institution in one area distinctive to its priority and thrust	<ul style="list-style-type: none"> • always given utmost priority to systematic teaching-learning, evaluation and remedial methods and methodical documentation • exploring Online mode to the fullest

Ar. Priyanka Chavan
(IQAC Coordinator)

Dr. Banani Banerjee
(Principal)